

Production Coordinator Position

Position Status: Part-Time; Contract (15-20 hours/wk flexible); Sundays required.

Reports To: Worship Director

Brief description of the role: responsible for overseeing and executing all aspects of production (AVL) for worship services and special events. This role requires a strong blend of technical expertise, creative vision, and leadership skills with a strong alignment in the vision and direction of Redemption Church. Success in this role looks like effectively organizing, overseeing, and consistently executing a standard of excellence in the A/V and Communication ministries as aligned with Redemption's mission and vision:

A/V Role & Responsibilities:

- Oversee, Recruit, and Train the Production (AVL) Team at Redemption Church
- Serve as a FOH Audio Engineer for Weekend Services, and Special Events (along with volunteers)
- Schedule volunteer rotation for Sunday services and other church events (FOH, ProPresenter Op, Floor Cam, Photography as needed)
- Develop and steward the Production Volunteer Team for excellence.
- Oversee implementation of Audio projects and audio installs as necessary
- Create post production mixes when needed
- Keep an organized audio equipment workflow
- Oversee and execute church video projects.
- Ensure that Redemption is on the forefront of technical and AVL excellence in a way that aligns with our mission and vision.
- Technical troubleshooting / reuploads for livestream dropouts

Communications Responsibilities:

- Create weekly service slides for song lyrics, sermons, announcements
- ProPresenter management (theme/look creation)
- Schedule YouTube live stream
- Weekly service Audio/Video upload to website
- Isolate/compress sermon in DAW and upload to Soundcloud
- Coordinate slides/tech needs for all church-wide events/special services/conferences
- VBS (slide management & tech operation for the week)

Technical Experience:

- Proficiency in audio, video, lighting, and live streaming systems commonly used in modern church environments (e.g., PreSonus digital mixing consoles, ProPresenter, Blackmagic video equipment, Lighting Controls, ProPresenter, Adobe, etc.).

- Ability to troubleshoot technical issues quickly and effectively, even under pressure.

Essential Qualifications:

- Ability to lead and motivate teams, especially volunteers, in a collaborative environment.
- Excellent written and verbal communication, organization, and time-management skills.
- A heart for mentoring/being mentored and developing others, with a focus on spiritual growth and technical excellence.

All applicants must possess the following qualifications:

- Mature follower of Jesus Christ with character consistent with Titus 1:5-9 and 1 Timothy 3:1-7
- Authentic lifestyle demonstrating consistent character and spiritual growth
- Agreement with Redemption Church's doctrinal statement
- A commitment to the mission, vision, and leadership of Redemption Church

Interested applicants can email their resume with an application letter to info@redemptiondurham.ca .